2017-2019 ULMS Governance Proposal

# Introduction

As the end of the Implementation Phase of the ULMS project approaches, it’s an appropriate time to begin discussion on how the system should be managed after installation is complete.

The current working group model has worked well in the current phase, but a nimbler and more responsive structure will be needed to allow us to adapt to the realities of living with Alma and Primo. We need a structure that will empower representatives from CSU library staff, faculty and administration to act on behalf of their peers.

The governance structure we propose will focus on further developing system-wide policy & procedure, creating best practices, encouraging collaboration amongst campuses, and identifying new efficiencies and services using Alma & Primo.

Based on feedback from Orbis Cascade and the University of Wisconsin, and anticipating a shift in priorities away from stabilizing operations in Alma/Primo towards leveraging the new functionality provided by the ULMS, we recommend reevaluating this structure in two years (prior to the 2019-2020 academic year) to better connect with COLD strategic directions and future uses of the ULMS.

We further believe that this structure will enable the ULMS to achieve its strategic goal:

*The ULMS**is a unified, shared library services platform that provides the critical infrastructure needed to support efficient management and delivery of print and electronic resources and collaborative collection development to enable equitable student success across the CSU.*

# Structure

We propose the following structure:

* ULMS Council
* ULMS Committees
* Campus Representatives

A breakdown of each governance group follows with proposed membership for each as well as delineation of responsibilities between each. Similar to today, the ULMS Council would bring policies of particular strategic importance to COLD for approval.

## ULMS Council

* Membership
	+ 2 CO: David Walker and Brandon Dudley
	+ 1 COLD rep – Exec appoints
	+ 2 Admin-level reps (MPPs) – COLD nominates, Exec appoints
* Responsibilities
	+ Directing policy decisions
	+ Communicating COLD priorities
	+ Managing committee workflow
	+ Aligning ULMS work with COLD strategic directions

## ULMS CommitTees

* Committees
	+ Resource Management
	+ Acquisitions / ERM (with liaison to EAR)
	+ Discovery
	+ Resource Sharing (with liaison to ISPIE)
	+ Fulfillment
* Membership
	+ 5-7 staff/faculty nominees – two-year term, COLD nominated
	+ A member of ULMS Council additionally serves as voting member/liaison

Responsibilities

* + Creating additional policy recommendations/modifying existing policies to improve ULMS operations
	+ Identifying areas to enrich collaboration
	Obtaining campus input in improving services
	+ Represent the broad-level system perspective in all things ULMS

## Campus Representatives

* Membership
	+ Individual staff tasked with representing the campus in each committee area
* Responsibilities
	+ Respond to ULMS Committee policy/best practice queries
	+ Gather input from other staff on ULMS operations