**Annual Work Plan 2020/21**

**Scholarly Communications Committee**

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| **Project 1: Faculty Profiles/ORCID.** Establish and popularize ORCID as a CSU standard to gather and distribute information about faculty publications and grants. |
| **COLD Strategic Plan goal and a brief sentence connecting project to Plan*** Promote open access publishing with CSU faculty and collaborate to highlight the scholarly, creative, and unique collections produced by the CSU community; [ORCID is a key linked open data hub to gather and distribute institutional publication information]
* Support open data standards [ORCID is an ISO-based linked open data standard]
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| **Timeline:**☐ continuous project assigned in charge ☐ short-term project that will be completed this year☒ multi-year project continuing past this year (expected completion date: \_\_20/21\_\_\_\_\_\_\_\_)  |
| **Outline the steps and intermediate deadlines planned to complete the project.** *(add rows as needed)*

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|  **Specific Action** | **Due Date** | **Committee Point Person(s)** | **Resources Needed** *(e.g., financial\*, technology, staff support)* |
| Stage 1: Create a recommendation and draft for a systemwide ORCID endorsement statement/letter for COLD, ASCSU | 12/1/2020 | Mark Bilby and Melissa Seelye |  |
| Stage 2: Conduct a Spring ORCID signup campaign, using regular, transparent monthly reports about CSU Faculty ORCID adoption | 2/1/2021 | Mark Bilby |  |
| Stage 3: Prototype a systemwide CSU Faculty Publications page and Grants page that pulls data from ORCID | 3/1/2021 | David Walker and Mark Bilby |  |
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| **Stakeholder Feedback:** Make use of ScholComm 2019-2020 survey from all campuses. Outreach to ORCID implementation campus admins, AVPs of Research, and CSUCO Research admins.  |
| **Assessment: How will success be measured?** The reports about ORCID adoption will be an objective, quantitative assessment. Wayback snapshots of the Faculty Publication and Grants pages can show its iterative development. |

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| **Project 2: Update the Publishing Interest Group Charter** |
| **COLD Strategic Plan goal and a brief sentence connecting project to Plan** |
| **Timeline:**☐ continuous project assigned in charge ☒ short-term project that will be completed this year☐ multi-year project continuing past this year (expected completion date: \_\_20/21\_\_\_\_\_\_\_\_)  |
| **Outline the steps and intermediate deadlines planned to complete the project.** *(add rows as needed)*

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|  **Specific Action** | **Due Date** | **Committee Point Person(s)** | **Resources Needed** *(e.g., financial\*, technology, staff support)* |
| Update the Publishing Interest Group charter and consider how the group’s work relates to the COLD strategic plan and the ScholComm annual workplan | 11/1/20 | Melissa Seelye |  |
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| **Stakeholder Feedback:** Consult with all members of the Publishing Interest Group to assess local and system-wide needs and priorities  |
| **Assessment: How will success be measured?** The revised charter will be posted on the Publishing Interest Group Confluence page. |

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| **Project 3: Increase Capacity for CSU-wide Journal Publishing** |
| **COLD Strategic Plan goal and a brief sentence connecting project to Plan.*** **“**Create shared infrastructure for hosting open information, and educate our communities about these and related issues”
* “Develop [OJS] as a CSU-wide option for highlighting and publishing research, scholarship, and creative works produced by the CSU system”
 |
| **Timeline:**☒ continuous project assigned in Publishing Interest Group charter ☐ short-term project that will be completed this year☐ multi-year project continuing past this year (expected completion date: \_\_20/21\_\_\_\_\_\_\_\_)  |
| **Outline the steps and intermediate deadlines planned to complete the project.** *(add rows as needed)*

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|  **Specific Action** | **Due Date** | **Committee Point Person(s)** | **Resources Needed** *(e.g., financial\*, technology, staff support)* |
| Continue adding to and refining the CSU Open Journals Publishing Guide  | 3/1/21 | Melissa SeelyeDana OspinaOther Publishing Interest Group member(s): Matt Martin |  |
| Begin developing author documentation, specifically aimed at students | 5/1/21 | Melissa SeelyeDana OspinaOther Publishing Interest Group member(s): Kyle MorganMatt Martin Pam Kruger |  |
| Investigate additional means of supporting faculty journals through partnerships with vendors | 3/1/21 | Melissa Seelye, Mark BilbyOther Publishing Interest Group member(s): Matt Martin |  |
| Present a formal status update on the state of CSU-wide publishing infrastructure to the COLD Scholarly Communications Committee | 5/1/21 | Melissa Seelye |  |
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| **Stakeholder Feedback:** *(How will responsible parties and affected stakeholders be consulted and engaged in this work?)*The Publishing Interest Group continues to work towards building capacity for system-wide support of digital publishing initiatives by developing documentation and resources for student and faculty journals, exploring ways to support non-traditional publishing, and fostering relevant skillsets within CSU libraries. As part of this work, the Publishing Interest Group will solicit feedback from library staff across the CSU on an ongoing basis to ensure documentation is responsive to local needs. The group will also consult with faculty-edited open access journals to assess their needs. |
| **Assessment: How will success be measured?** Success would be measured by increasing numbers of library-supported student and faculty journals across the CSU as well as increased capacity for potential multi-campus and CSU-wide journal publishing initiatives.  |

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| **Project 4: Prototype LibGuides Open Review Discussion Sessions (LORDS)** |
| **COLD Strategic Plan goal and a brief sentence connecting project to Plan*** “Ensure a library workforce with the skills to engage in these emerging scholarly communications conversations”
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| **Timeline:**☐ continuous project assigned in charge ☐ short-term project that will be completed this year☒ multi-year project continuing past this year (expected completion date: \_\_21/22\_\_\_\_\_\_\_\_)  |
| **Outline the steps and intermediate deadlines planned to complete the project.** *(add rows as needed)*

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|  **Specific Action** | **Due Date** | **Committee Point Person(s)** | **Resources Needed** *(e.g., financial\*, technology, staff support)* |
| Assess interest in and facilitate preliminary discussions regarding the LibGuides Open Review Discussion Sessions (LORDS) at campuses that will participate in the prototype sessions  | 10/1/20 | Melissa SeelyeDana OspinaAlyssa LoeraOther Publishing Interest Group member(s): Jaime Ding |  |
| Coordinate prototype LORDS at participating campuses | 11/1/20 | Melissa SeelyeDana OspinaOther Publishing Interest Group member(s): Jaime Ding |  |
| Create a CSU-wide rubric and coordinate multi-campus prototype sessions | 2/1/21 | Melissa SeelyeDana OspinaAlyssa LoeraOther Publishing Interest Group member(s): Jaime Ding |  |
| Assess feasibility of a CSU-wide review system for LibGuides and, if feasible, present a proposal to the COLD Scholarly Communications Committee | 5/1/21 | Melissa SeelyeDana OspinaAlyssa LoeraOther Publishing Interest Group member(s): Jaime Ding |  |
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| **Stakeholder Feedback:** The Publishing Interest Group will engage librarians across the system in open peer review discussion sessions centering LibGuide publishing practices within an anti-racist framework.  |
| **Assessment: How will success be measured?** Success would be measured by multi-campus engagement in the open peer review prototype sessions. If practitioners are able to develop a sustainable system for the ongoing review of LibGuides CSU-wide, success would be further indicated by COLD approving a proposal to that effect. |

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| **Project 5: Onboarding New Committee Members/Communicating what we do** |
| **COLD Strategic Plan goal and a brief sentence connecting project to Plan** |
| **Timeline:**☐ continuous project assigned in charge ☐ short-term project that will be completed this year☒ multi-year project continuing past this year (expected completion date: \_\_20/21\_\_\_\_\_\_\_\_)  |
| **Outline the steps and intermediate deadlines planned to complete the project.** *(add rows as needed)*

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|  **Specific Action** | **Due Date** | **Committee Point Person(s)** | **Resources Needed** *(e.g., financial\*, technology, staff support)* |
| Document the past and current activities and outputs of the committee | 5/21 | Mark StoverMichele Van Hoeck | Access to edit/update confluence site, Google Drive, or other platform |
| Organize and make accessible past surveys, data, resources, and documents relating to the current and past activities of the committee | 5/21 | Mark StoverMichele Van Hoeck | Access to edit/update confluence site, Google Drive, or other platform |
| Create concise onboarding plan approved by Committee and COLD | 5/21 | Mark StoverMichele Van Hoeck |  |
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| **Stakeholder Feedback:** *(How will responsible parties and affected stakeholders be consulted and engaged in this work?)* Share Confluence page and onboarding plan with Committee at January 2021 meeting for input |
| **Assessment: How will success be measured?** Committee Confluence page includes full documentation of committee work; new committee members ready to participate by second meeting of term |

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| **Project 6: Create resources to support Open Access user and workforce education** |
| **COLD Strategic Plan goal and a brief sentence connecting project to Plan****Goal #4:** Redefine existing models of scholarly communication and educate our communities about these and related issues. |
| Timeline:☐ continuous project assigned in charge ☐ short-term project that will be completed this year☒ multi-year project continuing past this year (expected completion date: \_\_20/21\_) |
| **Outline the steps and intermediate deadlines planned to complete the project.** *(add rows as needed)*

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|  **Specific Action** | Due Date | **Committee Point Person(s)** | **Resources Needed** *(e.g., financial\*, technology, staff support)* |
| Compile and share CSU-specific information such as relevant legislation (e.g., A.B. 2192), CSU resolutions, ScholarWorks, and CSU transformative read and publish agreements. | 5/21 | Melissa SeelyeDana OspinaOther Publishing Interest Group member(s): Jaime DingMatt Martin | Kate Holvoet <kholvoet@sdsu.edu> |
| Create CSU OA Outreach Kit, for use at Open Access Week events and other platforms  | 5/21 | **Rita Premo****Michele Van Hoeck** |  |

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| **Stakeholder Feedback:** *(How will responsible parties and affected stakeholders be consulted and engaged in this work?)*Drafts of materials vetted with Scholarly Communications Committee and other relevant CSU Library listservs |
| **Assessment: How will success be measured?** *Broad use and adoption of materials; increased understanding of OA issues by CSU Libraries workforce and end users* |