**Resource Sharing Policy recommendations from Resource Sharing Governance Task Force**

November 2016

**Loan Period:**

30 days with 2 automated renewals. No patron-generated holds or recalls.

**Media items:**

Library chooses the loan period. Long term: 30 days – no renewal Short term: 7 days, no renewal

Check out period begins at patron check-out.

**Overdue Fines:**

No fines.

Overdue notice 3 days after the due date saying $115 replacement charge will be placed after 14 days.

14 days – Billed. Patron is blocked. When item is returned, there are no late fees.

**Loan sequence:**

CSU Peer to Peer is used before ILLiad or Link+

**Competing Needs:**

Item may be checked out to patron at owning site (‘item in hand’) even if a CSU Peer to Peer Borrowing request has been received.

**Replacement Cost:**

$115.00 (same as Link+) including processing fee.

Replacements will be accepted by all libraries (copy approved by owning library.) Possible negotiation for costs at lending library’s discretion.

**Holds and Recalls:**

Only staff place holds or recalls (RARE!)

**Course Reserves:**

Books and other original source material may not be requested for course reserves by another library.

**Fulfillment Network:**

Any student, alumni, staff, or faculty member from a member institution (including emeritus in some cases) has the ability to borrow materials at any other member institution.

**Campus-to-Campus reimbursement for lost books:**

Do not charge each other. Complete study at the end of the year.

**Fulfillment response/turn-around time:**

Lending library will ship item within one business day.

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