**GTF Meeting Minutes**

**August 19, 2016**

Present: Stacy Caron (CFI), Chris Lee (CPS), Gretchen Higginbottom (CFI), Dawnelle Ricciardi (CSO), Jesica Brubaker (CDS), Lina Carro (CHU)

Absent: Julie Kowalewski-Ward (CSJ)

Recorder: Dawnelle Ricciardi (CSO)

Editor: Lina Carro (CHU)

Five libraries have volunteered to serve as vanguards for Resource Sharing testing:

* San Jose
* Fullerton
* Sonoma
* San Luis Obispo
* Fresno

Other CSU libraries may be able to join as vanguards at a later date. ExLibris recommended that the first vanguard testing consist of 4-6 persons.

Kimberly Smith of CSU Fresno has agreed to join the governance task force to serve as the Collections Development representative. Gretchen will invite her.

At the next August 26, 2016 meeting, GTF will ask ExLibris (Dolph) to learn how parameters may be set up to compensate for restricted lending situations in Peer-to-Peer transactions (such as Special Collections and DVD loans).

Anya Arnold will attend the September 2, 2016 meeting of the GTF. The task force will begin compiling questions for her regarding successfully setting up a governance structure and include any questions we have after next week’s meeting with ExLibris on August 26, 2016.

In response to the GTF’s discussion about identifying criteria and gathering data that would best inform the task force’s charge to make recommendations to ISPIE and to COLD, it was suggested that CSU libraries’ most current interlibrary lending policies be collected for review using ORBIS Cascade’s format as a model. To begin this process:

* Stacy sent Orbis Cascade documentation for the task force to review at <https://www.orbiscascade.org/fulfillment-documentation/>
* Chris will create a worksheet to collect data from ISPIE libraries modeled upon Orbis Cascade’s

Excel document showing all the item types and lending periods for items in consortium. [Member Library Summit Circulation Policies (updated May 2016)](https://www.orbiscascade.org/file_viewer.php?id=3907) [.xslx]

The GTF will meet again on Friday, August 26 at 11:00 am with ExLibrirs.