The California State University

Systemwide Technology Initiatives Management (STIM)

Minutes
Thursday, January 13, 2022
3:00 p.m. – 4:00 p.m.
Zoom:
https://csuci.zoom.us/j/81100931689

Attendance: Alicia Virtue, Cyril Oberlander, Heather Cribbs, Keven Jeffery, Gabriel Gardner, Erin Beck, David Walker, Christina Muna.

I.   **Welcome and Approval of December 2021 Minutes**
        Minutes approved by committee on 1/13/22 3:02pm

II. **Bylaws Committee Feedback Request.**

     We've started this conversation by e-mail. The feedback prompts are included below to capture any additional inputs:

     This year COLD is drafting bylaws to help us conduct our business in a more transparent and efficient manner. Related to the section governing standing committees, the Bylaws Taskforce is interested in input on the following specific areas:

     - *What types of COLD business is best guided and governed by a standing committee, as opposed to a taskforce or a community of practice?*
       - Chair introduced the bylaws group, and interest in looking at understanding committee membership, charges, etc. All committees will be looking at the questions. Annual deliverables, annual plan is something that is supposed to happen each year, thoughts and feedback?

     - *What annual/regular deliverables should COLD expect from standing committees?*
       - End of year report or Annual report is one that often happens, but what benefit? What commitment level?
       - Plan or be planned around.
       - Annual reports also good for documentation/historical purposes

     - *Under what circumstances should a standing committee be retired? As new initiatives and priorities arise, we can imagine the need to add, change, or even drop standing committees.*
       - Need for operational and research committees, and some committees that correspond to strategic initiatives. COLD is struggling with the number of committees; we currently have 5-6 committees, with substantial subcommittees.

III. LibIT Conference – Call for STIM to Coordinate and Sponsor Another One
       - Do we want a LibIT Conference? Northridge was the last time. Virtual or F2F?
       - Need a host? Often the host provides funding. Crucial to this, is travel/professional development funding. Out of an abundance of caution… online is likely the best way to go. Digital Repositories (planning 5 hour, 2 days) and ISPIE are planning virtual.
       - Speaker session or proposals. Call for proposal.

- Selecting the days.
- Survey + Call for Proposal: we are doing this… proposals by…
- Program Committee: Alicia Virtue
- Ideas: Lightning round; connect with the Digital Repositories. Partnership with DR? One campus be the Virtual Host with technical support.
- [Cal State Tech Connect Virtual Conference](#) July 25-28, 2022
- David will discuss with the Digital Repositories conference planning group, they just started planning.

IV.   ULMS Development Project Ideas – Concluding Decisions
- Word press or EZ Proxy error methods discussion, trying to connect with others.
- This may be a session at a future conference, given by Heather Cribbs; and/or networking opportunity across library systems. Mike DeMars shared some programming happened at their institution, causing some long term sustainability issues. Erik Beck may have someone working on capturing the error variable collection analysis, they will share the script with everyone. Broader need for information sharing with EZ Proxy.
- Other topics: SAML authentication for various vendors, VPAT issues, etc. Lots of issues with authentication. Shibboleth authentication
- Survey review: Leganto investigation – there may be an opportunity to share best practices, and/or consortial purchase. What to focus on given the survey results? Poll? Erik shared the following POLL https://csus.co1.qualtrics.com/jfe/form/SV_9ElnpmcHvoujXaS Vote once, and by end of day.
- Hackathon: cloudup building apps. Textbook match application app? Keven Jeffery created a collection of unlimited access ebooks that our bookstore queries by ISBN using the Primo API. Springshare APIs.

V.   Other Working Group Reports

VIII.   Any Other Matters