

Meeting Minutes; Self-Check Initial Meeting 4/20/16, 2pm

In attendance: Suzanna Conrad (Pomona), Renaldo Gjoshe (Fresno), Mike Price (San Luis Obispo), Natasha Allen (San Jose).

- Discussed implementation survey results to determine which campuses were using which systems:
 - 13 campuses are not using self-check; San Bernardino is interested in exploring self-check options once live. San Marcos and Sacramento are not using self-check.
 - 3M: 8 including Fresno, Long Beach, Los Angeles, Pomona, San Diego, San Jose (currently), San Francisco, San Luis Obispo
 - TechLogic: 2 including Channel Islands, Monterey Bay
 - Libramation: 1 including Fullerton
 - Special circumstances: SJSU will be moving to Biblioteca in the next 12-18 months; Pomona uses Lyngsoe on an AMH system for check in
- Discussed Fresno's experience setting up self-check
 - Setup appears to be vendor agnostic
 - They have to go through stunnel to do the configuration; everything uses SIP2
- Discussed goals/scope of the project, which will be posted to Atlassian. Discussed groups with whom we will need to collaborate/discuss (RFID and Access Services Working Group)
- Determined that a survey was appropriate to find out how campuses are using self-check. Suzanna will draft a survey that can be distributed in May.
- Discussed deadlines for deliverables. The biggest challenge is testing the configurations at various campuses without knowing when we will have access to our systems – likely we will be able to get certified and test over the summer, then provide documentation by the end of the summer or beginning of the fall.