**COLD Executive Meeting Minutes**

**November 30, 9am - noon**

**Attendees**

Chair: Curt Asher (Bakersfield)

Vice chair: Jen Fabbi (San Marcos)

Past-chair: John Wenzler (East Bay)

Secretary: Amy Wallace (Channel Islands)

EAR chair: Mark Stover (Northridge)

STIM chair: Patrick Newell (Chico)

CAT chair: Stephanie Sterling Brasley (Dominguez Hills)

ULMS Governance chair: Carlos Rodriguez, (Los Angeles)

Chancellor's Office: Gerry Hanley, David Walker, Eddie Choy

**Discussion**

* The strategic plan will be presented for a vote at the COLD Meeting.
* How do we pick a location for the Lib IT and other meetings? How do we budget for these types of meetings? Amy will take a survey of COLD members who have held meetings and when in the last three years.
* ULMS Steering is meeting monthly.

**COLD Meeting Minutes**

**November 30, 1:00 – 5:00pm**

**Day One Attendees**

Curt Asher (Bakersfield), Amy Wallace (Channel Islands), Emma Gibson (Pomona), Debbie Masters (San Francisco), Nicole Lawson for Amy Kautzman (Sacramento), Patrick Newell (Chico), Stephanie Brasley (Dominguez Hills), John Wenzler (East Bay), Clem Guthro (Fullerton), Cyril Oberlander (Humboldt), Carlos Rodriguez (Los Angeles), Michele Van Hoeck (Maritime), Frank Wojcik (Monterey Bay), Mark Stover (Northridge), Tracy Elliot (San Jose), Jennifer Fabbi (San Marcos), Karen Schneider (Sonoma), Ron Rodriguez (Stanislaus), Cesar Caballero (San Bernardino), Gale Etschmaier (San Diego), Del Hornbuckle (Fresno), Adriana Popescu (San Luis Obispo), Susan Gubernat (CSU Academic Senate Rep, East Bay), Jenny Zorn (Provost Rep, Bakersfield), Gerry Hanley (CO), David Walker (CO), Alice Kawakami (CO), Eddie Choy (CO), Brandon Dudley (CO).

**Day One Discussion Items**

**ULMS/SDLS Updates**

Carlos gave an update on the ULMS. The functional teams are looking at further training, policies, and governance. David and Brandon gave a report on current projects in the Chancellors Office. Future projects include ULMS policy review, Marchives records, CSU+ analysis, and governance review. Will evaluate new and emerging functionality of Primo VE, gobal rotas (could be potential with UC, CCs, Orbis, etc.), benchmark and comparative analytics, and Dublin core native support. Identifying additional needed training, scheduling check-in calls, gathering key strategies for future conversations, and developing meetings and CSU-wide events. See the full [SDLS Report](https://calstate.atlassian.net/wiki/spaces/COLD/pages/11632876/Full%2BCOLD%2Bmeetings%2B2017-18?preview=/11632876/222986246/sdls-report-2017-11.pdf).

**CO/ECC Issues**

Gerry gave an update on system-wide budget shortfall due to increases. Focus continues to be on Grad 2025 with a focus on remediation and first year success. The bulk of the money will continue to go to the ECC, shared services, and staff. Should be able to get one-time this year to shore up ECC, but may need to consider long-term solutions and definitely no increase to base funding. Should know more in January when the preliminary budget will be presented.

**Standing Committee Briefings**

* CAT (Stephanie Sterling Brasley)

CAT will be engaged in four activities: assessment toolbox, asking librarians to fill out a form to gather information on different activities, getting IL in NSSE, follow-up on the system-wide library survey to revise and add questions. Do we want to revise the CSU Library survey as a system? Do we want to survey students about primo and what are our outcomes? IL pilot sample assessment project. Much discussion on original goal, which was to provide a methodology. The original project did not result in a viable methodology. Stephanie will look to see if there is anything else that is salvageable from the pre- and post- responses that look at library and was not limited to ILL. There were 1165 respondents. See the full [CAT Report](https://calstate.atlassian.net/wiki/spaces/COLD/pages/11632876/Full%2BCOLD%2Bmeetings%2B2017-18?preview=/11632876/228556823/COLD%20Assessment%20Team%202nd%20quarter%20report%20to%20COLD.docx).

* STIM (Patrick Newell)

STIM is meeting monthly via zoom. Compiled a list of projects from LIBIT and Scholarworks plus included historic projects. Prioritized the list and identified task owners. Active projects nearing completion includes ORCHID. Wants discussion at February meeting. STIM wants project continuity moving forward. See the full [STIM Report](https://calstate.atlassian.net/wiki/spaces/COLD/pages/11632876/Full%2BCOLD%2Bmeetings%2B2017-18?preview=/11632876/226852865/STIM%20Minutes%2020171109DRAFT.pdf)

* EAR (Mark Stover)

EAR work included the Proquest Textbook offer. Determines that more information is needed. Issues included academic freedom and the question is buying textbooks the domain of libraries. What is the connection to AL$. Cabells new blacklist database has been a topic of discussion. Mark brought the Elsevier ebook offer. Will be developing a model to benefit the consortia for e-item one-time purchases. Did not recommend Elsevier offer, but will send out to campuses in case more STEM oriented are interested. See the full [EAR Report](https://calstate.atlassian.net/wiki/spaces/COLD/pages/11632876/Full%2BCOLD%2Bmeetings%2B2017-18?preview=/11632876/224133122/EAR%20Committee%20Report%20to%20COLD%20November%202017.docx).

**Leganto Demo**

Ex Libris Rep Mike Hommel, Mary-Linn Bragg, and Jessie Ransom demoed Leganto. Course resource solution. Allows faculty to upload from alma and primo to LMS. Integrates with standard LMSs. Can search in the primo environment and upload directly. Can rollover from year to year. Can integrate for copyright clearance. See the full [Leganto Demo](https://calstate.atlassian.net/wiki/spaces/COLD/pages/11632876/Full%2BCOLD%2Bmeetings%2B2017-18?preview=/11632876/233832527/Cal%20State%20COLD%20Leganto.pdf).

**Integrating library resources into Learning Management Systems**

John talked about the pros and cons of integrating library resources into the LMS. See his full [LMS integration Presentation](https://calstate.atlassian.net/wiki/spaces/COLD/pages/11632876/Full%2BCOLD%2Bmeetings%2B2017-18?preview=/11632876/233898005/COLD%20--%20LMS%20Integration%20Nov%2030%202017.pptx).

**Shared print collections (West, et al)**

Gale presented a proposal for COLD to join West. Several CSU Libraries are already members. Discussion ensued on value and what COLD might explore in addition to WEST. Mark will share the final report on [System-wide Committee on Print Management](https://calstate.atlassian.net/wiki/spaces/COLD/pages/11632876/Full%2BCOLD%2Bmeetings%2B2017-18?preview=/11632876/233963573/SCOPM%20Report%20-%20Final%20-%2002-24-15.pdf) (2014) with the group. Karen, Gale, and Amy W. will put together a shared print and preservation white paper.

**Strategic Planning**

Jen noted the changes made from the call for feedback. Patrick moved to approve. Mark seconded. [COLD Strategic Plan](https://docs.google.com/document/d/1paBKJbaHhQj0Ap5EuhWLnK8mJ6eAD8kBePryH2uGNek) was passed. Jen sent a PDF version to share with your Library. Next step will be to align structure and decision making processes.

**COLD Meeting Minutes**

**December 1, and 9:00 am -12:00pm**

**Attendees**

Curt Asher (Bakersfield), Amy Wallace (Channel Islands), Emma Gibson (Pomona), Debbie Masters (San Francisco), Nicole Lawson for Amy Kautzman (Sacramento), Patrick Newell (Chico), Stephanie Brasley (Dominguez Hills), John Wenzler (East Bay), Clem Guthro (Fullerton), Cyril Oberlander (Humboldt), Carlos Rodriguez (Los Angeles), Michele Van Hoeck (Maritime), Frank Wojcik (Monterey Bay), Mark Stover (Northridge), Tracy Elliot (San Jose), Jennifer Fabbi (San Marcos), Karen Schneider (Sonoma), Ron Rodriguez (Stanislaus), Cesar Caballero (San Bernardino), Gale Etschmaier (San Diego), Del Hornbuckle (Fresno), Adriana Popescu (San Luis Obispo), Susan Gubernat (CSU Academic Senate Rep, East Bay), Jenny Zorn (Provost Rep, Bakersfield), Gerry Hanley (CO), David Walker (CO), Alice Kawakami (CO), Eddie Choy (CO), Brandon Dudley (CO).

**Discussion**

**Local library updates**

* Chico opened its new Makerspace to faculty involved in designing it.
* Los Angeles is checking out OOMF chargers (<http://www.theoomf.com/>).
* San Francisco is having the first to have a decentralized computing audit.
* Channel Islands has installed both device charging and water bottle refilling stations. This year for 24/7 weeks the coffee shop will be staying open until 3am. They are looking to partner on grants to develop resources around GE pathway and living-learning communities.
* San Diego opened a digital humanities center and classes are being taught student groups are using faculty interested in partnering.
* Pomona put in a proposal for a 24/7 library.
* Northridge has a campus wide task force on makerspace that would be housed in library, which will result in a recommendation in the next few weeks.
* Stanislaus is in the design phase of a library renovation.
* San Jose is rolling out a master plan to move a books to compact shelving, it will allow them to create a student floor with an adobe studio. Creating an information center that will be a makerspace and materials library. Late night tutoring for chem, math, and physics. One-on-one and group tutoring.
* San Marcos has been doing a strategic plan refresh. All staff and faculty involved in a position multiyear hiring plan. Library hosted Alicia Garza of Black Lives Matter. Working on being safe and open discussions. Overnight using student fee for 24/5. Partnering with textbook Cheg to rent most popular textbooks.
* Sacramento got the largest single donation to start a innovation and entrepreneurial center with a makerspace and financial literacy space. Will go into library media center. Opportunities to re-envision-relocate service desks.
* Sonoma makerspace opened October 3rd. Planning a maker confining. RFP for a Library redesign. Hosted NomaCares after the fires.
* San Bernardino in the middle of a remodel which will include a faculty center for excellence and will allow the library to expand their archives area. Getting a Starbucks in front of the library. Innovation space is growing in use, and a building learning communities around the lab for software and hardware.
* Maritime starting a large capital campaign. Library taking on affordable learning activities.
* Fresno creating more synergies in attracting and retaining graduate students.
* Fullerton working on a renovation on the south building, but reopening has been delayed. Campus is rolling out a comprehensive student experience so the library is looking at its role.
* East Bay is also doing OOMF. Expanding the tutoring by including Science. Building a new library building to be constructed by 2021.
* Bakersfield has a two and a half year renovation, which will include large group study and working on a staff reorganization.
* Humboldt has a new monograph out. Opening a new special collections area.
* San Luis Obispo is in the middle of a renovation.
* Monterey Bay is the last stages of library strategic plan and conducting a library user survey using NISO. Program on de-stress called welcome to finals WTF. Collaborating on makerspace with college of Education and Science. Going to do pop up makerspace.
* Dominguez Hills working on textbook rental program based on high cost and high DFW rates. Getting started on a institutional repository. Starting with digital theses.
* Chancellors Office executed contact with ALLY for accessibility that works with LMS. Will be providing professional development.

**COLD Budget**

[Proposed 2017/2018 COLD budget](https://calstate.atlassian.net/wiki/spaces/COLD/pages/11632876/Full%2BCOLD%2Bmeetings%2B2017-18?preview=/11632876/144638074/Library%20budget%20for%20COLD%202017-18%20%209-28-2017.xlsx) was presented. Yellow highlights are flexible with change justification. Call for budget will come out for 2018/2019 and will be due in January. ULMS will figure out a process to collect ideas and propose a training requests to COLD. Budget proposals for use of training funds. Prosed that 25,000. To host and a call will come for events/hosts and 25,000 to send people to training. Call will go out and due by January 1st. COLD Executive will prioritize. Motion approved. Have never really leveraged our power of 23 to get grants. Hire a grant writer or explore campus resources.

**Controlled Digital Lending**

Patrick sent out information on the [Statement on Controlled Digital Lending](https://calstate.atlassian.net/wiki/spaces/COLD/pages/11632876/Full%2BCOLD%2Bmeetings%2B2017-18?preview=/11632876/209846316/statement-on-controlled-digital-lending%20LLF%20Release%20Version.pdf). Request for COLD to sign on. Amy moves to endorse, and Jen seconded. Unanimously approved.

**Open Source Resolution**

Mark presented the Resolution in support of the [Open Source Solution for CSU Institutional Repositories](https://calstate.atlassian.net/wiki/spaces/COLD/pages/11632876/Full%2BCOLD%2Bmeetings%2B2017-18?preview=/11632876/225902596/Resolution%20for%20Open%20Source%20Institutional%20Repository.docx). Jen moved to accept resolution and discuss, and Karen seconded. Discussed. Resolution was approved with one no vote.

**Items for the Action Log**

[https://calstate.atlassian.net/wiki/spaces/COLD/pages/45154317/Decision+log](https://calstate.atlassian.net/wiki/spaces/COLD/pages/45154317/Decision%2Blog)

1. Amy will take a survey of who held meetings when in the last three years.
2. Stephanie will ask via email and it will be on the February agenda… Do we want to revise the CSU Library survey as a system? Do we want to survey students about primo and what are our outcomes?
3. Karen, Gale, and Amy W. will put together a shared print and preservation white paper.
4. CSU Libraries Strategic Plan was approved.
5. Open Source Resolution was approved.
6. COLD agreed to sign on as the CSU Libraries to the Controlled Digital Lending Resolution.